



2023 Guild Member Salon Show

January 14 - March 4, 2023

CTAC-Petoskey, Gilbert & Bonfield Galleries
461 E Mitchell Street
Petoskey, MI 49770

CTAC Galleries Exhibition Agreement

1. _____ (**insert name**) hereinafter referred to as Artist, agrees to lend artwork to the Crooked Tree Arts Center (hereinafter referred to as *CTAC*) at **461 E. Mitchell St., Petoskey, MI, 49770**, for the exhibition ***2023 Guild Member Salon Show*** on display **January 14 - March 4, 2023**.
2. **Participation:** All CTAC members receiving Guild Member benefits are eligible to participate. Pre-registration is preferred but not required.
3. **Artwork Specifications:** Participants may exhibit up to three pieces of original artwork of the artist's choosing. Artwork (before framing) must not exceed 36" in any dimension. Work must not have been exhibited before at CTAC-Petoskey. All 2D, 3D, and 4D media are eligible.
4. **Contract and Agreement:** The Artist will provide CTAC with a signed exhibition agreement and complete inventory list of loaned works, including titles, creation date, and retail price, by the time of artwork delivery.
5. **Delivery and Pick-up:** Artwork should be delivered to CTAC-Petoskey January 3 - 7, 2023, during published gallery hours. The artist is responsible for the transportation of artwork to and from CTAC. Artwork can be shipped. Shipped artwork must include a return shipping label and will be returned in the original packaging. Works must be picked up March 7 - 11, 2023, during published gallery hours.
Unfortunately, due to the quantity of artwork included in this exhibition, CTAC cannot provide transportation between CTAC-TC and CTAC-Petoskey.
6. Work will be installed by CTAC staff and/or volunteers.
7. Works can be available for sale and sales will be encouraged. The CTAC commission is 40% of the retail price. The price is determined by the artist. Artists receive 60% of the retail price of works sold in the gallery. Works included in the exhibition do not need to be for sale.
8. Sales commission checks from CTAC sales will be mailed by the 10th day of the month following the sale of the item. The title(s) of the item(s) sold will be included with the check.
9. CTAC reserves the right to sell artwork at a discounted price to CTAC members. Discount will be taken from CTAC's portion of the sales price (40%).
10. CTAC reserves the right to temporarily remove any piece of work for reasons the organization deems necessary.
11. Loaned works are covered by the CTAC Galleries' liability insurance limited to the CTAC's cost of the work, 60% of the retail price.
12. The artist is responsible for notifying CTAC of any changes in the consignor's name, address, or phone number, in writing.
13. Photographs of images and the exhibition may be used for CTAC promotional purposes.

Artist Signature: _____ Date: _____

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